

## PERSONAL INFORMATION



## SADAM AHMED QURESHI

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📅 Date of Birth 02/02/1999 | 🇵🇰 Nationality Pakistan

## PERSONAL STATEMENT

I am a motivated and experienced Electrical Engineer seeking for Estimator Job. With over two years of hands-on experience, I am dedicated to leverage my expertise in electrical engineering to contribute to company projects and make a significant impact.

## WORK EXPERIENCE

18/09/2023 – Present

### Junior Estimation Engineer

[China Gansu International Economic and Technical Cooperation Co. Ltd \(CGICO\), Pakistan](#)

CGICO is a multinational diversified company with the main business as International Project Contractor. Main responsibility of the job is to:

- Proactively identify new business opportunities by conducting targeted searches for tenders (ITB, RFP).
- Preparing all supporting documentation (Past Experience, Qualifications, Technical Expertise) for Prequalification, technical and financial bid.
- Making Rate Analysis and Comparison Sheets for Financial part of Bid.
- Sourcing Quotations from subcontractors/suppliers.

### Key Activities:

- Tender Searching
- Bid Preparation
- Rate Analysis

### Projects:

- Infrastructure (\$51M) (C&W>PARIP, ADB)
- Treatment Plant (\$6M) (PICIIP, ADB)

01/09/2022 – 17/09/2023

### Junior Procurement Engineer

[China Gansu International Economic and Technical Cooperation Co. Ltd \(CGICO\), Pakistan](#)

Main responsibility of the job is to:

- Managing the procurement process from demand identification to delivery of goods or services.
- Sourcing quotations from suppliers and evaluating by preparing Comparisons Sheet (Data and Rate analysis).
- Issuing purchase orders to selected suppliers based on approved quotations and terms.
- Tracking and coordinating the delivery of goods or services to meet project timelines.
- Identifying opportunities for cost savings, process improvements, and supplier relationship development.
- Ensuring compliance with procurement policies, procedures, and applicable regulations.

### Key Activities:

- Demand Identification
- Sourcing Quotations
- Negotiation
- Rate Analysis
- Purchase Orders

### Projects:

- Infrastructure & Colony (\$46M) (WAPDA, World Bank)
- Treatment Plant (\$11M, \$13M) (PICIIP, ADB)

03/11/2021 – 31/08/2022

**Key Activities:**

- Supervision
- Document Preparation
- Facilitating in Inspection

**Project:**

- Apartment Tower, Eighteen Islamabad (Egypt's Ora Developers)

**Site Engineer**

[Astral Constructors \(Pvt\) Ltd](#)

Astral Constructors (Pvt) Ltd stands as Pakistan's foremost construction and engineering services firm. During my tenure my key responsibilities encompassed:

- Overseeing the installation of all power systems.
- Collaborating closely with consultants and various on-site departments.
- Managing the site labour force.
- Generating essential documents such as Inspection Requests (IRs), Material Inspection Requests (MIRs), Daily Reports, Method Statements, and Submittals (both material and document).
- Facilitating consultant to get approvals of IRs, MIRs, and Submittals.

**ACADEMIC QUALIFICATION**

09/2017 – 07/2021

**Bachelor of Science, Electrical Engineering**

[Heavy Industry Taxila, Education City University](#)

PEC Reg No: ELECT/93288

08/2014 – 08/2017

**Diploma of Associate Engineering, Electrical**

[Punjab Board of Technical Education, Lahore](#)

**SKILLS**

**TECHNOLOGICAL & SOFTWARE SKILLS**

- Microsoft Office
- Autodesk AutoCAD
- PlanSwift

**INTERPERSONAL SKILLS**

- Self-Motivated
- Strong Leadership Abilities
- Effective Time Management
- Innovative Thinking
- Excellent Negotiation Skills
- Proficient in Risk Management

**CERTIFICATES**

**CERTIFICATIONS AND PARTICIPATION**

- Basic First Aid Training
- Introduction to Industry 4.0 Technologies
- Engineer Applications of Agile Methodology
- Community Service Program
- Procurement Management
- Procurement & Contract Management

**LANGUAGE(S) Proficiency Level**

**ENGLISH**  
Competent 63 (PTE)

**URDU**  
Native

**PUNJABI**  
Native

**PASHTO**  
Advance